

## **ADD/ADHD**

ADD/ADHD must be verified by a clinician with expertise in the diagnosis of ADD/ADHD, such as a:

- Licensed Therapist
- Educational Psychologist
- Psychologist
- Psychiatrist
- Neurologist
- Physician

Every report should be

- on letterhead,
- typed,
- dated,
- signed and otherwise legible.

**Note:** Proof of prescription medication or a doctor's note simply stating they are treating you for ADD/ADHD is **not** considered sufficient documentation.

### **Recent Assessment**

**The report must provide adequate information about the student's current (within 3 years) level of functioning.** If such information is missing and/or outdated, the student may be asked to provide a more recent or complete assessment.

### **Documentation must include:**

- Clinician's name, title, license number, phone number, and address
- A summary of all instruments and procedures used to make a diagnosis
- Date(s) of the examination
- A written summary of educational, medical, and family histories and behavioral observations
- A clear statement of the DSM-IV diagnosis
- A summary of evaluations results, including all standardized scores
- Information relating to the current use of medications to treat ADD/ADHD and the impact of the medications on the student's ability to meet academic demands
- A statement of current functional limitations relating to academic performance
- Recommendations for specific academic adjustment, supported by rationale