

PAUL CHAN

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OBJECTIVE

To obtain a planning position within a state or municipal government.

HIGHLIGHTS OF QUALIFICATIONS

- Successful in designing and implementing new programs.
- Solid knowledge of GIS, planning and business software.
- Management talent for “seeing the whole picture.”
- Effective in budgeting and long-term planning.
- Strength in problem solving and conflict resolution.

EDUCATION

Master of Community and Regional Planning
University of Nebraska-Lincoln (May 20xx)

Bachelor of Arts in Geography
University of Nebraska at Omaha (December 20xx)

URBAN PLANNING EXPERIENCE

Research Assistant, Department of Community and Regional Planning
University of Nebraska-Lincoln, Sep 20xx- present

- Research and develop undergraduate introductory course in urban planning.
- Identify computer applications in capital improvements programming.

Management Intern, Office of City Manager.
City of Omaha, June 20xx - August 20xx

- Prepared and analyzed the preliminary FY 20xx budget of \$5.2 million.
- Provided assistance to city manager including review of land-use regulations.

Program Designer, Union City Computations
Union City, North Dakota, June 20xx- June 20xx

- Developed computer programs in areas of financial management and investment counseling.

PROFESSIONAL AFFILIATIONS

International City Management Association
American Planning Association

PAPERS & PROJECTS

- *Analysis of Municipal Transportation Needs for the Tri-city Area*, May 20xx. Masters project
- *Omaha Preliminary Budget*, August, 20xx
- *Computer Applications in Capital Improvements Programming*, January 20xx
- *Systems Analysis Approach to Problem-solving in City Government*, November 20xx

HONORS

Wahall Pembina Scholarship