

Concordia University, Nebraska

Application for Admission



Checklist of Steps

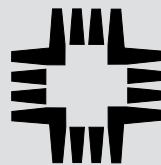
Application Form
Apply online at www.cune.edu/application

Pay Application Fee

Official Transcript Request

Submit Essay

Financial Aid Information



CONCORDIA
UNIVERSITY
N E B R A S K A

888 505 2863

www.cune.edu

Compassion to serve.
Conviction to lead.

College of Graduate Studies
570 Fallbrook Blvd., Suite 203
Lincoln, Nebraska 68521
GradAdmiss@cune.edu

Degree Completion Program
570 Fallbrook Blvd., Suite 203
Lincoln, Nebraska 68521
DCP@cune.edu

If you prefer, apply online at
www.cune.edu/application

If you have completed the online application,
proceed to the Official Transcript Request (page 4).

PERSONAL INFORMATION *(Please print and use your full legal name.)*

FIRST NAME	LAST NAME	M.I.	MAIDEN/OTHER NAME(S)	TITLE	
				<input type="checkbox"/> MR.	<input type="checkbox"/> Miss
				<input type="checkbox"/> MRS.	<input type="checkbox"/> Ms.
				<input type="checkbox"/> REV.	<input type="checkbox"/> OTHER _____
PERMANENT STREET ADDRESS		CITY	STATE	ZIP	COUNTRY
HOME PHONE		CELL PHONE		E-MAIL ADDRESS	
SOCIAL SECURITY NUMBER	DATE OF BIRTH (MM/DD/YYYY)	US CITIZEN	VISA NUMBER (FOREIGN STUDENTS ONLY)	ISSUE DATE	EXPIRATION DATE
		<input type="checkbox"/> Yes <input type="checkbox"/> No			

CURRENT EMPLOYER

COMPANY NAME	STREET ADDRESS	CITY	STATE	ZIP	PHONE NUMBER
POSITION/TITLE	POSITION DESCRIPTION	DATES OF EMPLOYMENT			

EDUCATION HISTORY *Please list ALL institutions of higher education that you have attended, starting with the most recent, regardless of whether a degree was earned. Attach an additional sheet, if necessary.*

Have you previously applied to Concordia University, Nebraska? No Yes, date: _____

NAME OF INSTITUTION	CITY, STATE/PROVINCE	PROGRAM OF STUDY/DEGREE CONFERRED?	DATES ATTENDED TO/FROM
1			
2			
3			
4			

EDUCATORS: Education licenses held. _____

OPTIONAL INFORMATION *(will be used for statistical purposes only)*

GENDER Female Male

What is your ethnicity?

- Hispanic/Latino
- Not Hispanic/Latino
- Decline to Identify

Select one or more races to indicate what you consider yourself to be.

- American Indian/Alaskan Native
- Native Hawaiian/Other Pacific Islander
- Asian
- Caucasian/White
- African American/Black
- Decline to Identify

RELIGION

- Assemblies of God
- Baptist
- Catholic
- Christian (Other)
- Community (Non-Denominational)
- Episcopal
- Evangelical
- Lutheran-LCMS
- Lutheran (Unspecified)
- Lutheran-ELCA
- Methodist
- Non-Christian (Other)
- Presbyterian
- Other: _____

GRADUATE STUDIES

BUSINESS

- MASTER OF BUSINESS ADMINISTRATION
- EMPHASIS AREA:
 - Aging Studies
 - Corporate Communications
 - Environmental Studies
 - Finance
 - Health Care Administration
 - Human Resource Management
 - International Business
 - Management
 - Management Information Systems
 - Marketing
 - Nonprofit Management
 - Public Administration
 - Risk Management

EDUCATION

MASTER OF EDUCATION

- Early Childhood Education
- Educational Administration
- Curriculum and Instruction
- Literacy with Reading Specialist Endorsement
- Literacy with Reading Specialist and ESL Endorsement
- Early Childhood Education Endorsement
- ESL Endorsement
- Special Education Endorsement

GRADUATE TEACHER CERTIFICATION

- Early Childhood (Birth–3rd grade)
- Secondary

FAMILY LIFE, GERONTOLOGY

Master Of Science

- Family Life
- Family Life with Gerontology Specialization

MASTER OF ARTS

- Gerontology and Aging Studies
- Gerontology Certification
- Director of Christian Education (DCE) Specialist Diploma*

HUMAN SERVICES

- MASTER OF HUMAN SERVICES
- EMPHASIS AREA:
 - Gerontology/Aging Studies
 - Community & Public Health
 - Human Services Leadership & Management
 - Generalist

PUBLIC HEALTH

- MASTER OF PUBLIC HEALTH
- EMPHASIS AREA:
 - Community Health Education
 - Health Policy Administration
 - Generalist

DEGREE COMPLETION PROGRAM

- B.A. in Business Administration
- B.A. in Gerontology and Aging Studies
- B.A. in Professional Studies

EMPHASIS AREA:

- Business
- Behavioral Science
- Communication
- Family Life
- Gerontology
- Self-directed

- Other _____

NON-DEGREE COURSEWORK

- Non-Degree Coursework (taking courses but not entering a degree or certificate program)

* Coursework is undergraduate level.

Individual programs may have additional requirements beyond acceptance into the College of Graduate Studies. Individual program directors will communicate select requirements once acceptance to the College of Graduate Studies has been confirmed.

Application for Admission

2 of 2

PROGRAM DETAILS

DESIRED START DATE _____

- Do you plan to be a Full-time student (6 credit hours or more per term)
- Part-time student (fewer than 6 credit hours per term)

HOW DID YOU LEARN ABOUT US?

PEOPLE

- Alumni
- Faculty
- Concordia Student
- Friend
- Family Member
- Employer

MEDIA

- Email
- Magazine
- Web Search
- Mail
- Newspaper
- TV
- Radio

PLACE – Info Session at: _____

Date _____ Place _____

- Church
- Corporate
- Community College
- Seminar/Conference

STATEMENT OF TRUTH

I certify that the information that I provided on this application and accompanying documents is accurate, complete and true to the best of my knowledge. I understand that any omission or inaccurate information could result in denial of admission or dismissal from Concordia University, Nebraska.

Signature _____

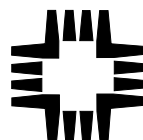
Date _____

Concordia University, Nebraska admits qualified students without regard to race, color, age, national or ethnic origin, disability, sex, marital status or religion. Its education and employment policies, scholarships and loan program, and other programs and activities are administered without unlawful discrimination.

Concordia University reserves the right to require withdrawal of any student at any time for any reason deemed sufficient under the rules and traditional practices of the university.

Concordia does not discriminate in the employment of individuals on the basis of race, color, national or ethnic origin, disability, sex or age. However, Concordia is an institution of the Lutheran Church-Missouri Synod, and, to the extent allowed by law, reserves the right to give preference in employment based upon religion.

*Please send this completed form
and your \$50 application fee to:*



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Concordia University, Nebraska will cover the fees and process the request for your official transcripts for your application to Concordia University, Nebraska. Please complete the release form and fax, mail or scan and e-mail to the College of Graduate Studies.

Per the Federal Family Educational Rights and Privacy Act (FERPA), as amended, I grant permission for the release of my academic record to Concordia University, Nebraska, but only on the condition that Concordia University, Nebraska will not permit any other party to have access to this record.

NAME (please print) SOCIAL SECURITY NUMBER

STREET

CITY STATE ZIP

SIGNATURE OF STUDENT DATE

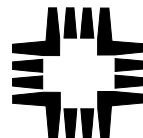
TO: (Name of institution)

TO: (Name of institution)

TO: (Name of institution)

Please send an official transcript to:

College of Graduate Studies
Concordia University
570 Fallbrook Blvd., Suite 203
Lincoln, Nebraska 68521



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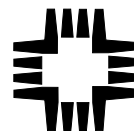
FOR GRADUATE APPLICANTS ONLY

Those applying for admission to bachelor's degree completion programs do not need to complete an essay.

■ COMPLETE AND SUBMIT AN ADMISSION ESSAY

In an essay of 500-750 words, please explain your interest in the program for which you are applying, what you hope to achieve by completing the program, and how your personal or professional background relates to your interests and goals. The essay's content and the clarity of writing will be assessed as a part of the admission process.

Submit your essay online in PDF format at www.cune.edu/GradAppEssay



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■ REFUNDS

DROPS:

1. Please refer to the refund policy below.
2. No charge due to a medical or emergency situation at any time during the course as determined by the program director along with the dean of the program.

WITHDRAWALS:

The following is the refund policy for withdrawals from courses in the graduate modules.

DESCRIPTION	POINT OF WITHDRAWAL	% OF REFUND
Application Fee		Fee is not refundable.
ALL COURSES <small>(except one- and two week intensives)</small>		
Tuition	Through three days after the start date of the course (includes the start date)	100%
Tuition	Four through nine days after the start date of the course (includes the start date)	50%
Tuition	Beyond nine days after the start date of the course.	0%
ONE & TWO WEEK INTENSIVES		
Tuition	Before noon third day of the course	100%
Tuition	Before noon fourth day of the course	50%
Tuition	Beyond noon fourth day of the course	0%

■ STUDENT FINANCIAL ASSISTANCE

Our office is pleased to help you with information and forms related to paying for your education at Concordia University, Nebraska.

Hours: Monday–Friday, 8 a.m.–5 p.m.

For billing/payment assistance:

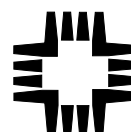
Phone: 888-505-2863

E-mail: GradStudentAccounts@cune.edu

For financial aid assistance:

Phone: 888-505-2863

Email: GradFinancialAid@cune.edu



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■ FINANCIAL AID

Concordia participates in the William D. Ford Federal Direct Loan Program. Please visit www.studentaid.ed.gov for a complete student guide on all financial aid programs from the U.S. Department of Education including the Federal Direct Loan Program.

Eligibility:

- Must be a U.S. Citizen or eligible non-citizen.
- Not delinquent on a federal student loan.
- Maintain satisfactory academic progress.
- Must be admitted to a Concordia University, Nebraska degree-seeking graduate or degree completion program (DCP).
- Must be enrolled at least half-time or full-time each term.

Half-time: Graduate students = 3 credit hours
DCP students = 6 credit hours

Full-time: Graduate students = 6 credit hours
DCP students = 12 credit hours

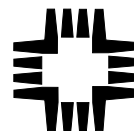
Disbursement:

Title IV federal Stafford funds will be proportionately disbursed per eligible term, throughout the year, based on the number of registered credit hours per term and will be disbursed into the student's Concordia account.

Application Process:

- 1 To be eligible to receive financial aid, you must complete the admission process and be fully admitted to Concordia.
- 2 Students are required to have a "Federal Student Aid PIN" to file the FAFSA. To obtain a PIN access www.pin.ed.gov. Concordia's federal school code **002541**.
- 3 Students wishing to apply for financial aid must complete the Free Application for Financial Aid (FAFSA) online at www.fafsa.gov for each appropriate academic year.
- 4 Students must also complete the online Concordia Financial Aid Application annually at www.cune.edu/faf-gradadult

Please Note: Financial Aid requires a yearly application and FAFSA.



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Educational Loans:

- Loans are available to students to provide them with funding after all other financial aid options have been reviewed. **Loans are borrowed money that must be repaid with interest. Do not borrow more than you need!**
- Federal Stafford Loans are low-interest, long-term loans. Both subsidized and unsubsidized Federal Stafford Loans have the same terms and conditions, with one exception: Unsubsidized loan borrowers are responsible for interest that accrues during all in-school, grace and deferment periods; for subsidized loans, the federal government pays the interest on behalf of the borrower while the student is in school and during the grace period. In order to be eligible for Stafford Loans, please see the required steps to apply for financial aid on page 4.

■ SATISFACTORY ACADEMIC PROGRESS

Satisfactory Academic Progress (SAP) policy for graduate students

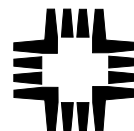
In order to receive federal Title IV student financial assistance (Federal Stafford Student Loans) student must be making "Satisfactory academic progress" toward a degree.

This policy establishes guidelines to encourage student to successfully complete courses during the term for which aid is received. Successful completion means receiving a passing grade in the course. Satisfactory completion of 6 credit hours per semester and a 3.0 cumulative grade point average is required to remain in good academic standing.

Course incomplete, withdrawals, and repetitions do not count toward completion.

Calculation of aid will be based on your enrollment status.

Graduate and professional students are expected to complete their program within the maximum time frame of 14 semesters (7 calendar years).



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