Admission Packet
College of Graduate Studies and
Degree Completion Program

Application for Admission
Application Fee
Official Transcript Request
Essay
Résumé
Financial Aid Application

Checklist

Concordia University Nebraska

College of Graduate Studies
570 Fallbrook Blvd., Suite 203
Lincoln, Nebraska 68521
gradadmiss@cune.edu

Degree Completion Program
570 Fallbrook Blvd., Suite 203
Lincoln, Nebraska 68521
dcp@cune.edu

#GoHigher
**Personal Information**  (Please print and use your full legal name.)

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>M.I.</th>
<th>Maiden/Other Name(s)</th>
<th>Title</th>
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<thead>
<tr>
<th>Permanent Street Address</th>
<th>City</th>
<th>State</th>
<th>ZIP</th>
<th>Country</th>
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<thead>
<tr>
<th>Home Phone</th>
<th>Cell Phone</th>
<th>E-mail Address</th>
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<tr>
<th>Social Security Number</th>
<th>Date of Birth (MM/DD/YYYY)</th>
<th>U.S. Citizen</th>
<th>VISA Number (foreign students only)</th>
<th>Issue Date</th>
<th>Expiration Date</th>
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**Current Employer**

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<thead>
<tr>
<th>Company Name</th>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Phone Number</th>
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<tr>
<th>Position/Title</th>
<th>Position Description</th>
<th>Dates of Employment</th>
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**Education History**  Please list ALL institutions of higher education that you have attended, starting with the most recent, regardless of whether a degree was earned. Attach an additional sheet, if necessary.

Have you previously applied to Concordia University, Nebraska?  □ No  □ Yes, date: ______________________

<table>
<thead>
<tr>
<th>Name Of Institution</th>
<th>City, State/Province</th>
<th>Program of Study</th>
<th>Degree Conferred?</th>
<th>Dates Attended (to/from)</th>
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EDUCATORS: Education Licenses Held: ______________________________________

**Optional Information**  (will be used for statistical purposes only)

<table>
<thead>
<tr>
<th>Gender</th>
<th>Female</th>
<th>Male</th>
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<tr>
<th>Are You Hispanic/Latino?</th>
<th>Yes</th>
<th>No</th>
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<tr>
<th>Race</th>
<th>American Indian or Alaska Native</th>
<th>Asian</th>
<th>Black or African American</th>
<th>White or Caucasian</th>
<th>Native Hawaiian or Pacific Islander</th>
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Graduate Studies

BUSINESS
- Master of Business Administration
  Emphasis Area:
  - Aging Studies
  - Finance
  - Nonprofit Management
  - Human Resources
  - Marketing
  - Leadership and Managing Teams Through Change
  - Risk Management

EDUCATION
- Master of Education
  - Early Childhood Education
  - Educational Administration
  - Curriculum and Instruction
  - Literacy with Reading Specialist
  - Literacy with Reading Specialist and ESL
  - Teaching English to Speakers of Other Languages (TESOL)
  - Special Education

FAMILY LIFE, GERONTOLOGY
- Master of Science
  - Family Life
  - Gerontology and Aging Studies

HUMAN SERVICES
- Master of Human Services
  - Gerontology
  - Community Health
  - Human Services Leadership and Management

PUBLIC HEALTH
- Master of Public Health
  - Health Policy and Administration
  - Community Health Education

Individual programs may have additional requirements beyond acceptance into the College of Graduate Studies. Individual program directors will communicate select requirements once acceptance to the College of Graduate Studies has been confirmed.

Degree Completion Program
- B.A. in Business Administration
- B.S. in Nursing (RN to BSN)
- B.A. in Professional Studies
  Emphasis Area:
  - Business Administration
  - Self-directed
  - Gerontology
  - Communication
  - Other

*All degree completion coursework is undergraduate level.

Non-Degree Coursework
- Non-Degree Coursework (taking courses but not entering a degree or certificate program)

Desired start date: ____________________________

Do you plan to be a ☐ Full-time student ☐ Part-time student

How Did You Learn About Concordia?

PEOPLE
- Alumni
- Faculty
- Concordia Student
- Friend
- Family Member
- Employer

MEDIA
- Email
- Mail
- TV
- Web Search
- Magazine
- Newspaper
- Radio
- Billboard

PLACE – Info Session at: Date Place
- Church
- Community College
- Corporate
- Seminar/Conference

Statement of Truth

Concordia University, Nebraska is a Lutheran, Christian institution of higher education that is a member of The Lutheran Church—Missouri Synod Concordia University System. The University is committed to high academic and social standards. My signature below represents my understanding and acceptance of the expectations of Concordia University, Nebraska. This information is accurate to the best of my knowledge. I understand that withholding or giving false information may make me ineligible for admission.

__________________________________________
Signature

____________________________
Date
Concordia University, Nebraska will cover the fees and process the requests for your official transcripts to be sent to Concordia, Nebraska. Please complete the information below and fax, mail or scan and e-mail to the College of Graduate Studies using the information below.

Note: You as the student are responsible for ensuring all official transcripts are submitted by the specified deadline. Concordia's offer to process your transcript requests is a courtesy and may take up to 2–3 weeks to process completely. Please request transcripts yourself if necessary to meet your application deadline.

**Authorization for Release of Information**

Per the Federal Family Educational Rights and Privacy Act (FERPA), as amended, I grant permission for the release of my academic record to Concordia University, Nebraska, but only on the condition that Concordia University, Nebraska will not permit any other party to access this record.

I (please print), ______________________________________________________________________________, a graduate, former student or current student of the school(s) listed below request that the school(s) mail a copy of my transcript and any other pertinent data to Concordia University, Nebraska. I am being considered for admission, and this document is needed for further evaluation of my application.

Birth Date: _____________________________________________________ SSN: _______________________________

Maiden Name (if applicable): ___________________________________________________________________________

Home Address: _____________________________________________________________________________________

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**Transcripts Requested**

<table>
<thead>
<tr>
<th>College or University Name</th>
<th>Dates Attended (mm/yy to mm/yy)</th>
<th>Degree Received (eg. B.A., M.A.)</th>
<th>City and State</th>
<th>Student Status</th>
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<td>Check here if you are a current student of this institution.</td>
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</table>

Signature: ____________________________ Date: ____________________________
Submit an Admission Essay

In an essay of 500 to 750 words, please explain your interest in the program for which you are applying, what you hope to achieve by completing the program and how your personal or professional background relates to your interests and goals. The essay’s content and the clarity of writing will be assessed as part of the admission process.

Submit Your Résumé

In your résumé, include (at a minimum) your contact information, work experience and education. Please keep length of the résumé at a single page.

Submit your essay and résumé online in PDF format at cune.edu/GradAppEssay.
Financial Aid Assistance

We are pleased to help you with information and forms related to paying for your education at Concordia University, Nebraska.

Phone: 888-505-2863
Email: GradFinancialAid@cune.edu
Hours: 8 a.m. to 5 p.m., Monday-Friday

Getting Financial Aid

Concordia’s participates in the William D. Ford Federal Direct Loan Program. Please visit studentaid.ed.gov for a complete student guide on all financial aid programs from the U.S. Department of Education including the Federal Direct Loan Program.

Note: Graduate students are only eligible to receive Federal Direct Unsubsidized Loans. Additional information about educational loans and refunds can be found in the Adult Learner Handbook upon acceptance into the College of Graduate Studies or Degree Completion Program.

Financial Aid Application Process

1 To be eligible to receive financial aid, you must complete the admission process and be fully admitted to Concordia University, Nebraska.
2 You are required to have a “Federal Student Aid PIN” to file the FAFSA. To obtain a PIN visit PIN.ed.gov Concordia’s federal school code 002541.
3 To apply for federal financial aid, complete the Free Application for Federal Student Aid (FAFSA) online at fafsa.gov each academic year.