

Request for **Substitution** or **Waiver** of Required Credit  
Concordia University, Nebraska

Student: \_\_\_\_\_

ID # \_\_\_\_\_

My degree program is:

\_\_\_\_\_ catalog year

\_\_\_\_\_ is a required  
Dept/course # course title  
course in my program.

I request that it be **waived**.

**OR**

I request a **substitution** with the following course:

\_\_\_\_\_ Dept/course # course title

I *took/will take* the course during the term: \_\_\_\_\_  
(circle one)

My rationale:

\_\_\_\_\_  
Student signature and date

\_\_\_\_\_  
Advisor Comment:

\_\_\_\_\_  
Advisor signature and date

\_\_\_\_\_  
Department Chair Comment:

\_\_\_\_\_  recommend approval  do not recommend  
Department Chair signature and date

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Registrar signature and date