Independent

2014-2015 Verification Worksheet

Your FAFSA was selected for review in a process called "verification". **Verification must be completed before financial aid can be finalized and before federal aid can be paid.** Conflicting information found on the FAFSA as compared to the information submitted on this form or any other requested document requires updates to the FAFSA. Concordia University will update the information on your FAFSA, recalculate your aid eligibility and send you a revised financial aid award.

Please complete the **entire** form (FRONT AND BACK), attach the supporting documentation requested, sign and return to the Student Financial Services Office. **Incomplete forms will not be processed. Verification cannot be completed until all requested documents are received and reviewed.**

SECTION A: STUDENT INFORMATION

Student's Name:_____ SSN:_____

Permanent Address:_____ Date of Birth:_____

City:_____ State:_____ Zip Code:_____ Home Phone:_____

Cell Phone:_____ Email:_____

SECTION B: FAMILY INFORMATION

List the people in your household, including:

- yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their financial support from July 1, 2014 through June 30, 2015, even if they do not live with you, and
- other people if they now live with you, and you provide more than half of their financial support and will continue to provide more than half of their financial support from July 1, 2014 to June 30, 2015.

Write the names of all household members in the space(s) below. Also write the name of the college for any household member, who will be attending at least half time between July 1, 2014 and June 30, 2015, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate sheet.

Full Name	Age	Relationship	College	Will be enrolled at least half-time?
Missy Jones (example)	*18*	*Sister*	*Central University*	
		Self		

Student Financial Services, 800 N. Columbia Ave., Seward, NE 68434 Phone: 402-643-7270 Fax: 402-643-3519 finaid@cune.edu

SECTION C: STUDENT TAX AND INCOME INFORMATION

Did or will you file a Federal Income Tax Return for 2013? (Circle One) **YES** **NO**

Tax returns include the 2013 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

1. **If you answered YES**, update your FAFSA by using the IRS Data Retrieval Tool
   -OR- Attach a copy of your 2013 IRS Tax Return Transcript and unemployment documents (if applicable).

CHECK ONE: □ I have/will use the IRS Data Retrieval Tool by logging into the FAFSA online at www.fafsa.gov.

□ I will request a 2013 IRS Tax Return Transcript from the Internal Revenue Service (IRS). Go to www.irs.gov. In the "Tools" section Click "Get Transcript of Your Tax Record". Click "Get Transcript Online" (**recommended**) and create an account to download your 2013 Tax Return Transcript -or- Click "Get Transcript by Mail" and request your 2013 Tax Return Transcript. You should receive your transcript by mail within 5-10 business days. You may also request your Tax Return Transcript by calling 1-800-908-9946, **select Option 2** and enter the correct tax year. You may also complete a 4506T-EZ which can be downloaded and printed from www.irs.gov and mail it to the IRS to request a transcript.

2. **If you answered NO**, attach a photo copy of your 2013 W2s and unemployment documents (if applicable). If you did not receive a W2, list below your employer(s) and any income received in 2013.

Income Source/Employer	2013 Income	W-2 received?
	$	
	$	

SECTION D: SPOUSE TAX AND INCOME INFORMATION

Did your spouse file a Federal Income Tax Return for 2013? (Circle One) **YES** **NO**

Tax returns include the 2013 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

1. **If you answered YES**, update your FAFSA by using the IRS Data Retrieval Tool
   -OR- Attach a copy of your spouse's 2013 IRS Tax Return Transcript and unemployment documents (if applicable).

CHECK ONE: □ I have/will use the IRS Data Retrieval Tool by logging into the FAFSA online at www.fafsa.gov.

□ I will request a 2013 IRS Tax Return Transcript by following the instructions listed in Section C above.

2. **If you answered NO**, attach a photo copy of your spouse's 2013 W2s and unemployment documents (if applicable). If your spouse did not receive a W2, list below your spouse's employer(s) and any income received in 2013.

Income Source/Employer	2013 Income	W-2 received?
	$	
	$	

SECTION E: SOURCES OF UNTAXED INCOME/CHILD SUPPORT PAID/RECEIVED:

If there is reason to believe the information provided below is not accurate additional documentation will be required.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support Was Paid	Name of Child(ren) for Whom Child Support Was Paid	Amount of Child Support Paid in 2013

SNAP Benefits: Did you receive benefits from SNAP, the Supplemental Nutrition Assistance Program (formally known as food stamps) in 2013? (Circle one) **YES** **NO**

- **If YES**, you may be required to provide documentation of SNAP benefits received in 2012 and/or 2013.

Sources of 2013 Untaxed Income:	STUDENT	SPOUSE
Worker's Compensation:	$_____	$_____
Housing Allowance:	$_____	$_____
Child Support Received in 2013:	$_____	$_____
Other:_____	$_____	$_____

I hereby certify that all statements and information provided on this form and the supporting documentation I have provided are true, complete, and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I understand it is a federal crime to purposely give false or misleading information on this form and may be subject to a fine, imprisonment, or both. By signing this form I certify that I understand that the Secretary of Education has the authority to verify the information reported. If you purposely give false or misleading information, you may be fined up to $20,000, sent to prison, or both.

Student Signature:_____ Date:_____

Spouse Signature:_____ Date:_____