

**Concordia University Nebraska
Higher Education Opportunity Act
2015-2016 Campus Fire Safety Annual Compliance Report**

Overview

The Higher Education Opportunity Act (PL 110-315) became law in August 2008, requiring all United States academic institutions to produce an annual fire safety report outlining the fire safety practices, standards, and all fire-related on-campus housing statistics. The following public disclosure report details all information required by this law as it relates to Concordia University, Nebraska.

General Statement of University Owned /Controlled Student Housing

Concordia University, Nebraska's 11 Residence Halls are completely covered by a State Fire Marshall approved and regularly inspected fire alarm systems which are monitored 24 hours/day, seven days/week. All 11 of the Residence Halls are covered by automatic fire suppression sprinkler systems.

Dormitory	Fire Alarm Monitoring Done on Site by Campus Security	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans and Placards	Number of fire drills each school year
David Hall	X	X	X	X	X	2
Dorcas Hall	X	X	X	X	X	2
Esther Hall	X	X	X	X	X	2
Jonathan Hall	X	X	X	X	X	2
Philip Hall	X	X	X	X	X	2
Ruth A Hall	X	X	X	X	X	2
Ruth B Hall	X	X	X	X	X	2
Ruth C Hall	X	X	X	X	X	2
Schuelke Hall	X	X	X	X	X	2
Strieter Hall	X	X	X	X	X	2
Timothy Hall	X	X	X	X	X	2

All Campus Security Officers, Buildings and Grounds employees and residence hall staff receive comprehensive fire safety training at the beginning of the academic year. In addition a program that covers emergency and evacuation procedures is reviewed regularly with the occupants and staff of each residence hall. Emergency Evacuation maps are posted on each dorm floor to direct residents to exits. Fire drills are conducted each semester in accordance with the National Fire Protection Association's Life Safety Code.

Basic fire safety instruction is provided to both new and current employees.

Specific Fire Prevention Policies

It is the policy of Concordia University, Nebraska to provide faculty, staff, students and visitors with the safest possible environment, free from potential fire hazards. The primary goal of the University's Fire Safety Program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire. The goal is accomplished by conducting periodic safety inspections of all university buildings and increasing the fire safety awareness of employees and students by conducting periodic basic fire safety.

In regard to Fire Safety Inspections, fire and life safety features of the buildings will be in compliance with the standards of the National Fire Protection Association (NFPA) and the local Authority Having Jurisdiction (AHJ). The Environmental Health, Safety and Security Office conducts fire safety inspections of all campus buildings.

Basic fire safety instruction will be provided during New Employee Orientation. Additional training is available upon request by a department. Basic fire safety instruction is provided to all Resident Assistants (RA's) and Resident Hall Coordinators (RC's) at the beginning of each academic year.

The Environmental Health and Safety Office will coordinate fire investigations with the Seward Volunteer Fire Department, Seward Police Department and the Nebraska State Fire Marshal's Office.

To minimize the potential for fires at Concordia University, Nebraska, it is the policy of the university to prohibit open burning and open flames (unless in accordance with university policies and procedure). In accordance with Chapter 8 of the Concordia University Safety Plan the following items and open flames are prohibited on campus:

1. Candles except in approved religious ceremonies
2. Incense
3. Fireworks
4. Oil lamps or other fuel burning lamps.
5. Any open flames or burning, except as part of an approved scientific project, maintenance project or a wood fire in the fire pit at the outdoor chapel, are prohibited on campus. Wood fires in the fire pit at the outdoor chapel must be approved in advance in accordance with the rules established by the Student Life Office.
6. Flammable liquids must be stored in approved safety cabinets. Flammable liquid are not allowed to be stored in residence hall rooms (including paint thinner, solvents, lighter fluid and lamp oil.)
7. Barbeque grills are prohibited with the exception of the permanently mounted grills provided by the university.
8. Smoking is prohibited within all buildings on campus.
9. Portable space heaters are prohibited in dorm rooms.

To minimize the potential for fires at Concordia University, Nebraska, it is the policy of the university to prohibit cooking in any dormitory room except at Jonathan Hall. Kitchens are provided in several dorms that can be used to cook pizzas, bake cookies etc. within the guidelines established by the Student Life Office. Accordingly cooking devices/equipment is prohibited in dorm rooms. This includes microwave ovens, toaster ovens, griddles, grills, slow cookers, electric skillets, deep fryers and other such small appliances.

To minimize the potential for fires at Concordia University, Nebraska, it is the policy of the university to prohibit the use of combustible decorations. All decorations used in used on campus must be fire-resistant or non-combustible. Decorative lights and extension cords must be UL rated and not used so as to present a fire hazard or trip-hazard. Live trees or greens are prohibited as decoration.

Procedure for Student Housing Evacuation in case of fire:

In the event of a fire, the university expects that all campus community members will evacuate by the nearest exit, closing doors and activating the fire alarm system as they leave. Once safely outside a building, it is appropriate to contact 911 and Campus Security. Students and/or staff are informed where to relocate to by staff if circumstances warrants at the time of the alarm. In the event fire alarms sound, University policy is that all occupants must evacuate from the building, closing doors as they leave. No training is provided to students or employees in firefighting or suppression activity as this is inherently dangerous and each community member's only duty is to exit safely and quickly, shutting doors along the exit path as they go to contain the spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or the activation of the alarm delay the exit from the building.

Per federal law, Concordia University is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the **non-emergency** numbers to call to report fires that have already been extinguished in on-campus student of housing. These are fires for which you are unsure whether Concordia University Security may already be aware. If you find evidence of such a fire or hear about such a fire, please contact one of the following:

Concordia University Security (402) 643-3033

Student Life Office (402) 643-7411

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

Statistical Report

YEAR	2013	2014	2015
Fire Damages \$	0	0	0
Fire Injuries #	0	0	0
Fire Fatalities #	0	0	0
Total Fires	0	0	0